

AGING & DISABILITY RESOURCE CENTER OF THE NORTHWOODS  
BOARD OF DIRECTORS  
Friday, January 9, 2015 – 1:00 P.M.  
100 West Keenan Street, Rhinelander, Wisconsin

Members Present: Bix, Cushing, Gresser, Hammer, Kortenhof, Krug, Millan, Platner, Queen, Teichmiller, Tuckwell

Members Absent: Peterson, Price, Ritchie (excused), Troyk (excused)

Call Meeting to Order: Chair Millan called the meeting to order at 1:12 P.M. Also present were Pam Parkkila, Regional Manager, Aging & Disability Resource Center of the Northwoods, and Jennifer Lueneburg, Oneida County Social Services Financial Services Manager.

Public Comment & Introductions: There were none.

Approval of the Agenda: Cushing moved to approve the agenda with sixteen items; Queen seconded. All Ayes. Motion Carried.

Approval of the Minutes of the December 12, 2014 Board of Directors Meeting: Cushing moved to approve the December 12, 2014 Board of Directors meeting; Krug seconded. All Ayes. Motion Carried.

Board of Directors Member Term Extensions: Krug moved to approve the term extensions of the following Board Members: Bix, Price, Queen, Teichmiller, and Troyk through December 2017. Gresser seconded. All Ayes. Motion Carried.

Consent Agenda: Financial Statements – December 2014 & Time Reporting Percentage – December 2014: Please note that the financial statements presented and approved were for November 2014 not December 2014. Cushing moved to approve the Consent Agenda as presented; Queen seconded. All Ayes. Motion Carried.

ADRC-NW Reimbursement Policy & Procedure: The Executive/Personnel and Finance Committees are working on language to address this issue. Changes will be presented for Board approval in February 2015. No Action Taken.

Regional Manager Report: 1) The new telephone system is installed and working properly with no reports of outages or dropped calls. Some tweaks are still being made. 2) The ADRC-NW Web site is 99% ready for deployment and is awaiting pictures of Board Members. 3) The Office of Resource Center Development (ORCD) has decided to provide the ADRC-NW with \$100,000 toward the purchase of the new telephone system. It is estimated that \$20,000-30,000 of that amount will be available for general use by the ADRC-NW. 4) On February 13,

2014 there will be a caregiver conference at Nicolet Technical College which might be of interest to Board Members.

Approval of the Minutes of the December 19, 2014 Orientation Manual Sub-Committee: Since this sub-committee will not be meeting again, Hammer moved to approve the final minutes, the December 19, 2014 minutes. Tuckwell seconded. Sub-Committee Members Bix, Hammer, and Tuckwell voted Aye. Motion Carried.

Board of Directors Orientation Manual: The Executive/Personnel Committee is reviewing the proposed Orientation Manual which will be presented to the full Board of Directors for approval in February. No Action Taken.

Family Care Updates: It is anticipated that further Family Care extensions will not take place in 2015 since the Northeastern Counties are being integrated into the system. This leaves seven counties without Family Care. The Board felt that the four counties and the three tribes should be working together to ensure that the ADRC-NW is prepared for further implementation of Family Care.

Dashboard Report: This Report is not yet available but will be presented on a monthly basis starting in February.

Board Member Report Community Feedback: There was nothing to report on this issue.

Future Agenda Items: ADRC-NW Reimbursement Policy & Procedure; Board of Directors Orientation Manual.

Confirm Next Meeting Date, Time & Place: The next meeting of the Aging & Disability Resource Center of the Northwoods Board of Directors will be Friday, February 6, 2013 at 1:00 P.M. It will be in Rhinelander.

Adjournment: With no further business, Bix moved to adjourn; Hammer seconded. All yes. The meeting was adjourned at 1:51 P.M.

Handouts: Minutes of the Aging & Disability Resource Center of the Northwoods Board of Directors meeting of December 12, 2014; Minutes of the ADRC-NW Orientation Sub-Committee meeting of December 19, 2014; November 2014 Revenue/Expense Report; November 2014 Transaction Activity Report; 2013/2014 ADRC Federal & State GPR Revenue Comparison for October 2014.